



**Metro North Region  
(Claremont, Subiaco & West Perth)**

**Circular 7/2020**

## **Umpire Payments – Direct Debit**

Audience: Junior Club Presidents, Registrars and Executive Committee  
Date: 30 June 2020  
Distributed by/to: Email to Junior Club Presidents, Vice Presidents, Secretaries, Registrars and Treasurers  
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Competitions Team Leader – Metro North  
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**Summary:**

- For all Junior Clubs - Umpire Payments for the 2020 season to be processed via Direct Debit.
- Umpire fees for each team will be split into fortnightly payments.
- Adjustments to payments to be reconciled after round 5 and for finals.

**Action:**

- All Junior Clubs to complete the Direct Debit Authorisation form and return to the WAFC.

Junior Football umpire payments will be paid electronically by the WA Football Commission to all umpires who umpire matches across Junior competitions in 2020.

As advised in December 2019, a Direct Debit system has been adopted whereby clubs will be automatically debited on a fortnightly basis. This is to ensure there is minimal impact on club volunteers and to ensure that this significant regular expenses is recouped.

**How will the amount be determined?**

The season's fees (11 rounds) will be calculated and then divided into fortnightly payments.  
*Please see attached chart for an example fees breakdown per team*

**Will the club receive notification of the Direct Debit?**

Yes – an invoice will be sent out each fortnight stating the amount to be deducted the following day.  
First direct debit will be conducted after round 2.

**Will the WAFC be deducting amounts other than for Umpire Payments**

No, only Umpire Payment will be deducted fortnightly, all other charges such as team nomination fees, player levy, fines and affiliation fees will be invoiced as required.

**Will the amount change each fortnight?**

No, the payment amount will be set for each fortnight (see attached example).  
This system will reduce the workload on volunteers.

In the event of fixture changes or forfeits during the season, invoicing adjustment periods will be determined by the WAFC Finance team to ensure any anomalies are accounted for in a timely manner. (Currently planned for round 5 and prior to finals)



Clubs will receive prior notification of any changes to their fortnightly payment schedule.

**What happens if we don't provide the Direct Debit approval?**

Clubs will be invoiced for the full season fees at the start of the season and any adjustments (forfeits, fixture changes, umpire appointments) will be made when payments for finals are calculated.

**Can we cancel the Direct Debit Authority?**

Yes, this can be done at any stage with 14 days' notice provided to the WAFC or your bank. Should you terminate the direct debit, full payment of the remaining season umpire fees will be issued in an invoice.

If you require any further information, please contact either Andrew Ridley, Community Development Manager 0408 298 725 or Kathy Monck, Competitions Team Leader on 0428 113 768.

**Andrew Ridley**  
Community Development Manager – Metro North