



# CLUB SAFEGUARDING CHECKLIST

All children and young people who participate in Australian Football competitions and programs have a right to be safe, feel safe and play safe. The following safeguarding checklist provides clubs with key information when developing their policies and procedures to ensure child safe practices and a culture of child safety at club level. This safeguarding checklist should be completed on an annual basis prior to commencement of the football season to ensure your compliance with relevant State/Territory Child Safe Standards/National Principles.

CLUB SAFEGUARDING POLICIES AND PRACTICES		
Does your club display your club's commitment to Child Safeguarding (posters, info sheets)?	<input type="checkbox"/>	YES <input type="checkbox"/> NO
Are you providing regular information to members regarding child safety?	<input type="checkbox"/>	YES <input type="checkbox"/> NO
Has one or more of your committee/members undertaken safeguarding training?	<input type="checkbox"/>	YES <input type="checkbox"/> NO
Is your club welcoming and inclusive of all children and young people (e.g. Aboriginal and Torres Strait Islander kids, kids from multicultural backgrounds, kids with a disability, LGBTI+ kids)?	<input type="checkbox"/>	YES <input type="checkbox"/> NO
Are your club members/parents aware of your Child Safeguarding Policy and know where to find it?	<input type="checkbox"/>	YES <input type="checkbox"/> NO
Are your club members/parents aware of your Code of Conduct for participants, parents, volunteers/staff and know where to find it?	<input type="checkbox"/>	YES <input type="checkbox"/> NO
Are your club members/parents aware of your Complaints Handling and Reporting procedure?	<input type="checkbox"/>	YES <input type="checkbox"/> NO
Do you have set policies or procedures within your club that allow children and young people to provide feedback and be involved in club decisions?	<input type="checkbox"/>	YES <input type="checkbox"/> NO
Does your club have a policy around direct communication with children and young people?	<input type="checkbox"/>	YES <input type="checkbox"/> NO
Does your club discuss the safeguarding procedures with all the children and young people within the club and advise them who to speak to if they have a concern?	<input type="checkbox"/>	YES <input type="checkbox"/> NO



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## CLUB RISK MANAGEMENT

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| Is safeguarding children and young people part of your club's risk management plan?  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Does your club annually review its compliance against the Child Safe Standards and other legislative obligations related to reporting? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Has your club screened all employed staff/volunteers in accordance with your Child Safeguarding Policy screening requirements?         | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Have you maintained accurate screening records and stored them securely?   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Have you stored personal information related to children and young people securely?  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Have you stored all photographs of children and young people securely with restricted member access?                                   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Do your club members know how to respond to and report suspicions or allegations of child-abuse?                                       | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Do you feel if an incident or suspicion of child-abuse was to occur at your club it could ensure its obligations were met?             | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

## CLUB LEADERSHIP AND GOVERNANCE

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| Is child-safety a regular discussion topic at your club's committee meetings?   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Does your club have a Member Protection Information Officer or a Child Safety Officer who is dedicated to ensuring the safety of children and young people? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Do you feel your club is doing all it can to create a child-safe and child-friendly environment?  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

For more information and resources go to [www.afl.com.au/clubhelp/safeguarding-children](http://www.afl.com.au/clubhelp/safeguarding-children)