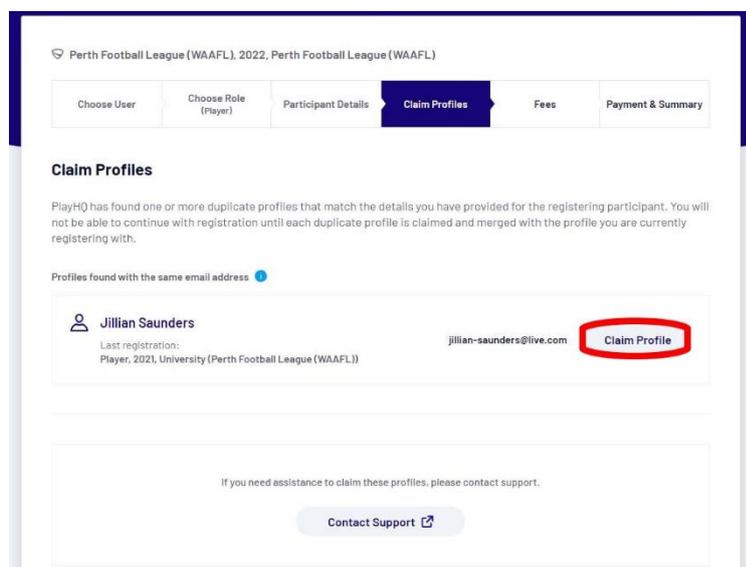


# Profile Matching

Profile Matching is the process of PlayHQ identifying the participant's profile from SportsTG, and allowing the participant to claim the profile. **It only needs to happen once.**

Once claimed, all games, goals, statistics and tribunal history will be loaded onto the PlayHQ profile.

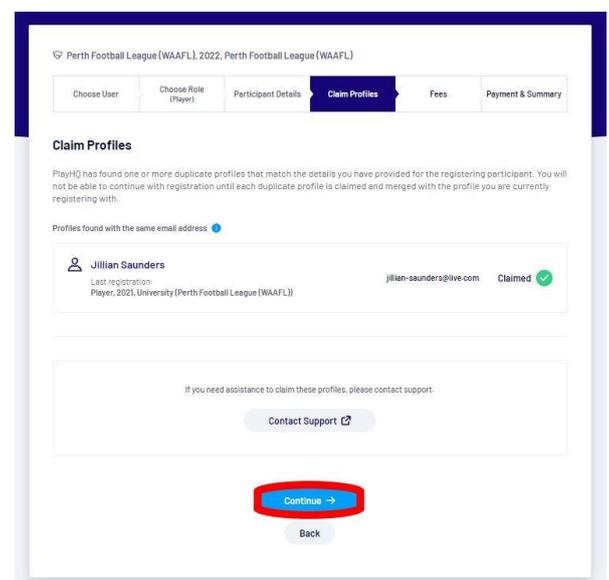
- 1) Players create PlayHQ profile and begin registration with club. Upon completion of "Participant Details", they will be alerted to a current profile matching their registration. *If their email address is the same, they will be able to click "Claim Profile".*



*If their email address is different but still accessible, they will be sent a verification code.*

*If their email address is different AND they no longer have access to it, select "Contact Support".*

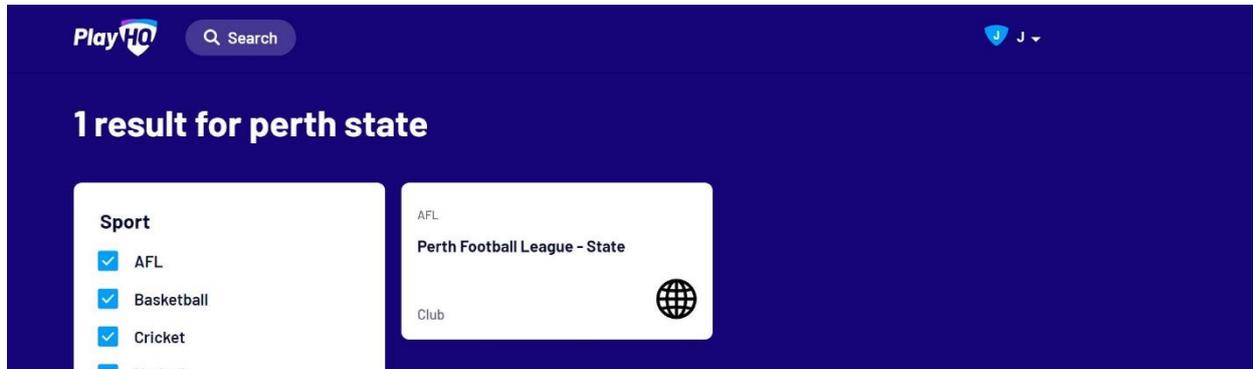
- 2) Once all profiles have been claimed, select "Continue" to complete registration.



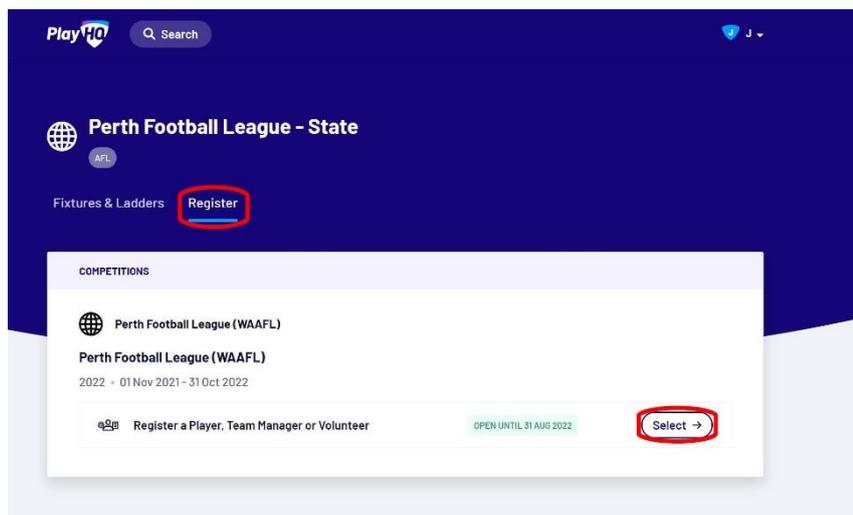
# Player Registrations (Players)

In 2022 season, this will be an extended process as players “claim” their profiles which have been migrated across from SportsTG.

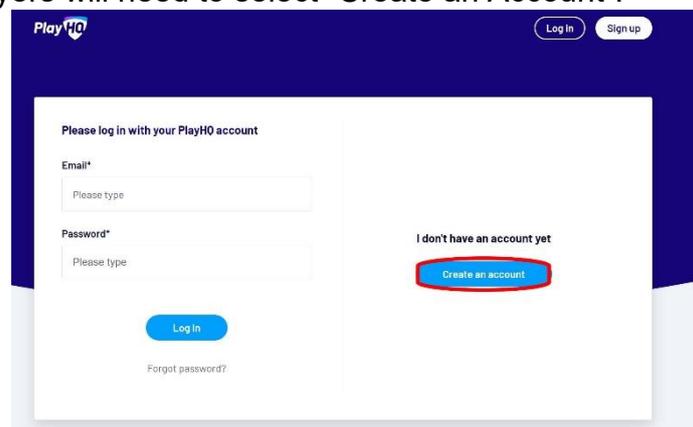
- 1) Player logs onto playhq.com and searches the club.



- 2) Player selects “Register” tab, and then “Select” the season.



- 3) Players will need to select “Create an Account”.



4) Fill in all details and then select "Sign Up".

under this account.

Your first name\*  Your last name\*

Your email\*

Your mobile number\*

Set a password\*

Password must meet the following requirements:

- At least 1 uppercase letter
- At least 1 number
- At least 1 special character (excluding + or =)
- Be at least 8 characters

By clicking Sign up, you agree to our [Privacy Policy](#) and [Terms of Use](#).

5) An email will be sent to players containing a verification code. Enter the code.

### Verify your account

Please enter the verification code that we sent to **jillian-saunders@live.com** in order to activate your account.

Verification code\*

[Resend code](#)

6) Select who you is registering (player or their child). Click "Continue".

Perth Football League (WAAFL), 2022, Perth Football League (WAAFL)

**Choose User** | Choose Role | Participant Details | Fees | Payment & Summary

#### Please choose who you would like to register

**I am registering myself**

Jillian Saunders

**I am registering someone else**  
(Participant will be linked to my account)

Register new family member or dependant

- 7) Choose what you are registering as - Player, Team Manager, or Volunteer and select “Continue”.  
*Please note: Team Managers will also need to be made Club Admins.*

Perth Football League (WAAFL), 2022, Perth Football League (WAAFL)

Choose User | **Choose Role** | Participant Details | Fees | Payment & Summary

Register as a:

- Player
- Team Manager
- Volunteer

**Continue →**

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- 8) Complete the Participant Details, and select “Continue”.
- 9) Follow the prompts to complete any payments, agree to the Terms and Conditions, and then select “Submit Registration”.  
**PLAYERS MUST SELECT SUBMIT REGISTRATION TO COMPLETE IT.**

Perth Football League (WAAFL), 2022, Perth Football League (WAAFL)

Choose User | Choose Role | Participant Details | Fees | **Payment & Summary**

✓ Payment is not required. Please submit registration below.

**Submit Registration →**

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**Order summary**

Description	Qty.	Total
Association Player Registration Fee Perth Football League (WAAFL)	1	A\$0.00
Club Player Registration Fee Perth Football League - State	1	A\$0.00
<b>Total</b>		<b>A\$0.00</b>