



Dear District Stakeholder,

**Re: Claremont District Football Development Council Annual General Meeting**

Please be advised that the Claremont District Football Development Council Annual General Meeting is to be held on Wednesday 22<sup>nd</sup> November 2017 Claremont Football Club, Claremont. Registrations will commence at 6.15pm for a 6.30pm sharp start. Refreshments will be provided at the conclusion of the meeting.

Please find attached documentation pertaining to the 2017 Claremont District Football Development Council Annual General Meeting. These include:

- 1) Agenda
- 2) Call for Nominations
- 3) Executive, Ordinary and Administration Member Nomination Form
- 4) Call for nomination Life Membership
- 5) Application for Club Affiliate Membership
- 6) Club Affiliate Member Committee Contacts Register

Clubs are required to complete the attached affiliation form and the Club Committee Contacts Register prior to the commencement of the 2017 Annual General Meeting and return to the District Secretary.

Affiliate Club Members include:

Junior Football Clubs who participate in the AFL Auskick (5-8 year old), AFL Junior (9- 12 year old) and AFL Youth (13-17 year old) competitions must affiliate with the Council in order to participate in competitions conducted under the auspices of the Council.

Senior Community Clubs who participate in competitions affiliated to the WAFC may affiliate to the Council (includes but is not limited to clubs participating in the WA Amateur Football League, Metropolitan Football League, WA Womens Football League and AFL Masters WA).

The Claremont DFDC Chair requests that a minimum of two members from each affiliate are in attendance where possible.

All affiliate members, life members, ordinary members, executive members and administration members may lodge items for General Business. General Business items are to be lodged through the District Administrator via email ([mobrien@wafc.com.au](mailto:mobrien@wafc.com.au)) before 5pm Sunday 19th November or in writing handed to the Secretary at least 15 minutes prior to the start of the Annual General Meeting.

Please contact District Administrator, Michael O'Brien by email ([mobrien@wafc.com.au](mailto:mobrien@wafc.com.au)) to advise how many representatives will be attending.

**Paul Donovan**

Chairperson, Claremont District Football Development Council



**Claremont District Football Development Council  
Annual General Meeting**

Wednesday 22<sup>nd</sup> November 2017, 6.15pm for a 6.30pm start  
(Claremont Football Club)

**Agenda:**

1. Welcome
2. Attendance and Apologies  
*(Includes receipt of Club Member Affiliation Forms)*
3. Confirmation of minutes and business arising from the 2016 Annual General Meeting
4. Correspondence
5. Reports
  - 5.1. Chairperson (written)
  - 5.2. Competition Director (written)
  - 5.3. Treasurer / Finance (written)
  - 5.4. Appointment of the auditor
6. Election/Appointment/Endorsement of positions
7. Election of Life Members of the Council (if applicable)
8. General Business

*(Please note that all items of General Business are to be lodged through the District Administrator via email (mobrien@wafc.com.au) before 5pm Sunday 19<sup>th</sup> November or in writing handed to the District Operations Administrator at least 15 minutes prior to the start of the Annual General Meeting)*

9. Meeting Close

On close of the 2017 Annual General Meeting the bar will be opened for fellowship.



## CLAREMONT DISTRICT FOOTBALL DEVELOPMENT COUNCIL CALL FOR NOMINATIONS

**Nominations are called for the following member positions:**

*Note: Role descriptions are available from the Community Development Manager – contact Andrew on 0408 298 725*

### **Executive Members**

**Competition Director (2 year term) - WAFL Representative (1 Year term)** (Elected by affiliated junior clubs)

**WAFL Representative (1 Year term)** (Appointed by DFDC Executive in consultation with the West Perth Football Club)

### **Ordinary Members**

**Assistant Junior Competition Director (1 year term)** (Elected by affiliated junior clubs)

**Assistant Junior Competition Director (2 year term)** (Elected by affiliated junior clubs)

**Assistant Competition Director – Female Football (1 year term)** (Appointed by DFDC in consultation with stakeholders)

**Coach Coordinator (2 year term)** (Appointed by DFDC in consultation with stakeholders)

**Auskick Coordinator (1 year term)** (Appointed by DFDC in consultation with stakeholders)

### **Administration Members**

**Secretary (1 Year term)** (Appointed by DFDC in consultation with stakeholders)

**Treasurer (1 year term)** (Appointed by DFDC in consultation with stakeholders)

### **Nominations are to be forwarded to:**

ATTENTION: District Administrator

Claremont District Football Development Council

PO Box 448

Joondalup WA 6919

or

Email to: [mobrien@wafc.com.au](mailto:mobrien@wafc.com.au)

By latest, close of business – Monday 13<sup>th</sup> November 2017.

*Due to term periods the following positions do not require re-appointment or election at the 2017 CDFDC AGM:  
Registrar – Michael O'Brien*



**CLAREMONT DISTRICT FOOTBALL DEVELOPMENT COUNCIL  
EXECUTIVE, ORDINARY AND ADMINISTRATION MEMBER NOMINATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ P/code: \_\_\_\_\_

Telephone: (work) \_\_\_\_\_ (home) \_\_\_\_\_

Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Member Position Applying For: \_\_\_\_\_

Please supply a brief summary of your experience in related roles, your football experience or your experience suitable for the role applied for:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you for your nomination and commitment to the development of football within our district.*



## CLAREMONT DISTRICT FOOTBALL DEVELOPMENT COUNCIL NOMINATION OF LIFE MEMBERSHIP

The Claremont District Football Development Council will accept nominations for Life Membership prior to the upcoming Annual General Meeting. Please find below an excerpt from the Claremont District Football Development Council Constitution which outlines the process for Life Memberships.

The DFDC may appoint Life Members at the Annual General Meeting.

6.3.1 Life membership of the Council may be granted to persons who have made an outstanding contribution to the Council or to football in the District over a long period of time.

### **SPECIAL NOTE 1**

As Life Membership is the highest honour that the Council can bestow on its members, it is important that, in assessing nominations received, the following points are considered before recommendations are submitted to an Annual General Meeting for confirmation.

- i. The length of service given to the Council and to football.
- ii. The value of the service given to the Council and to football.
- iii. The manner in which the service given has benefited and furthered the objects of the Council.

### **SPECIAL NOTE 2**

Life Membership of, or service to, organisations such as the Claremont District Football Development Council and the Junior Football Association which previously operated in the District shall be recognised by the Council.

- 6.3.2 All nominations for Life Membership shall be endorsed by two members as listed in 6.1 and 6.2 above and shall be lodged with the Secretary at least fourteen days prior to the Annual General Meeting.
- 6.3.3 An Awards Committee may be established and charged with the responsibility of reviewing all nominations received and forwarding their recommendations for acceptance or otherwise to the Executive prior to the Annual General Meeting.
- 6.3.4 A person shall be appointed a Life Member if he/she receives the support of seventy five per cent of the members at the Annual General Meeting.
- 6.3.5 A Life Member shall be entitled to all of the privileges of membership of the DFDC and shall not be required to pay any membership fees or subscriptions, but shall have no voting rights.

### **Nominations are to be forwarded to:**

ATTENTION: District Administrator  
Claremont District Football Development Council  
PO Box 448

Joondalup WA 6919

or

Email to: [mobrien@wafc.com.au](mailto:mobrien@wafc.com.au)

By latest, close of business – Wednesday 13<sup>th</sup> November 2017.



**CLAREMONT DISTRICT FOOTBALL DEVELOPMENT COUNCIL  
APPLICATION FOR CLUB AFFILIATE MEMBERSHIP - 2016**

Name of Club \_\_\_\_\_ applying to affiliate with the Claremont District Football Development Council

The President of the above Club is: \_\_\_\_\_

Club Postal Address: \_\_\_\_\_

\_\_\_\_\_ P/code: \_\_\_\_\_

Telephone: (work) \_\_\_\_\_ (home) \_\_\_\_\_

Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

and he/she shall become the Club's representative to the District Football Development Council.

**The Proxy Member/s who shall represent the Club in the absence of the President is:**

\_\_\_\_\_

The Club Committee meets on the \_\_\_\_\_ of each month.

All Communications should be addressed to the President (as per above contact details), and copy to the Administrator:

(Secretary Name) \_\_\_\_\_

Telephone: (work) \_\_\_\_\_ (home) \_\_\_\_\_

Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

In affiliating with the Claremont District Football Development Council I agree that we will abide by the policies and by-laws of the Council and understand that (please tick to confirm):

- Affiliation fees of \$100.00 must be paid within 14 days of invoice
- Club agrees to participate in the AFL Club Improvement Program (formally Quality Club Program).
- No outstanding accounts are owing to the WA Football Commission, Claremont DFDC, Subiaco DFDC or West Perth DFDC.

\_\_\_\_\_ [ \_\_\_\_\_ ] President  
*Signed* *Print Name*

\_\_\_\_\_ (Date)

Please ensure this form is complete and has been sent to the Administrator of the Claremont DFDC prior to the commencement of the 2017 Annual General Meeting.



**CLAREMONT DISTRICT FOOTBALL DEVELOPMENT COUNCIL  
CLUB AFFILIATE MEMBER COMMITTEE CONTACTS REGISTER**

Club Name: \_\_\_\_\_

Role	First Name	Surname	Home Phone	Mobile	Email
<b>President</b>					
<b>Vice President/s</b>					
<b>Secretary</b>					
<b>Registrar</b>					
<b>Finance / Treasurer</b>					

**Other**

<b>Coach Coordinator</b>					
<b>Auskick Coordinator</b> <i>(Junior Clubs Only)</i>					
<b>JCC Delegate</b> <i>(if not club president)</i> <i>(Junior Clubs Only)</i>					

If changes occur to your committee please notify the District Administrator at [mobrien@wafc.com.au](mailto:mobrien@wafc.com.au)