

# SETTING UP YOUR JUNIOR FOOTBALL REGISTRATIONS FOR 2020



1. Your online registration form should be set up and ready to go by Sunday 1<sup>st</sup> September

2. The process for updating your registration remains the same as previous years:

- Update your products for the 2020 season.

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[VIEW COPYING PRODUCTS GUIDE](#)

[VIEW HOW TO CREATE PRODUCT GUIDE](#)

[VIEW AFL PAYMENTS & PRODUCTS VIDEO](#)

- Update your online registration form.

[VIEW AFL REGISTRATION FORM VIDEO](#)

3. **Set an Early Bird Registration Fee if you wish to encourage players to register early**

- Set up your full price registration fee for the 2020 season.
- Copy the full price registration fee and rename the copied version to whatever you'd like to call the 'Early Bird' fee.
- Set the cost of the 'Early Bird' product and under the Availability tab, set the dates you would like this discount to be available.
- Under the Availability tab of the full price registration product, set the 'Product Available From' field to be the same as the expiry date of the 'Early Bird' product.
- Ensure the products are attached to your online registration form.