

WAFC Volunteer Position Description

Position Title: DFDC Chairman

Description: Volunteer

Document version – November 1, 2015 (W Nel)

Focus of our Organisation (Mission)

To lead and engage all West Australians through a positive experience with Australian Rules Football.

KEY FOCUS OF THIS POSITION (Why this role exists)

To achieve the objects of the DFDC Constitution. To Grow the Game within the community of WA. To enhance and promote the value of Community Football within the WA Community. To lead the District in providing an experience unmatched by any other sport or recreational activity.

To promote, encourage and oversee the growth and development of Football. To provide guidance, advice, active support, planning, and leadership to all levels of the Football industry. To promote, develop, and ensure the effective management of Football at all levels of the District. Collaboration with stakeholders to ensure an integrated and cohesive football structure with high management standards and levels of satisfaction are evident. Prudent management and administration to ensure a financially stable football system.

Key aspects of the Chairmans role include:

- Providing ***independent leadership*** to fellow stakeholders in relation to the vision of football within their District. Ongoing advocacy of great governance, volunteerism and participation advocacy.
- Chair and lead all meetings of the District Football Development Council (DFDC).
- Provide oversight of the DFDC Executive.
- Provide oversight of special projects in partnership with the DFDC Executive.
- Provide oversight of meeting attendance for affiliated bodies as required.
- Advise the DFDC Executive of problems, issues or complaints reported by member clubs and stakeholders. Take appropriate action in the context of existing guidance documents.
- Attend DFDC meetings and functions including the District Dinner and District Grand Final Days.

- Provide oversight of the preparation of the Annual Report for the DFDC AGM. Chair the DFDC AGM.
- Participate in the consultative management of DFDC development staff in partnership with WAFC General Manager Game Development and the designated District Manager.
- Work closely with the designated District Manager, WAFL CEO/boards and all stakeholder groups.
- Ensure that the needs of every stakeholder are considered.
- Attend monthly DFDC Council of Chairs Meetings hosted at the WAFC.
- Provide oversight of liaison with sponsors, partners and district stakeholders.
- Ensure the DFDC strategic plan is formulated and executed with district stakeholder input.
- Make public comment on district issues as required in consultation with WAFC General Manager Game Development.
- Provide strong leadership to the broader football community.
- Represent the district at meetings, workshops and functions.
- Provide oversight of the districts goal to protect and promote healthy, fun, safe and fair environments for all participants.
- Challenge the district to grow the game and innovate new opportunities to develop healthy participation.
- Provide oversight of the process of succession planning for all DFDC positions.
- Promote the game in a positive manner at all times.

Funding, Sponsor Servicing, Grants and Stakeholder Relationships

- Support District staff in their drafting of funding grants and sponsor documentation where applicable.
- Ensure that the District maintains a high level of professional service to key WAFC sponsors and partners.
- Maintain a high level of stakeholder engagement to advocate WAFC outcomes with & including,
 - All WA Football stakeholders (Community Junior, Community Senior, School, WAFL)
 - WAFL (West Australian Football League)
 - District Schools
 - Volunteering stakeholders across all segments
 - Local Government Stakeholders (LGA)
 - State and Federal Government stakeholders and Members

Management, Supervision or Coordination (Where applicable)

- Provision of District Level authorities in collaboration with WAFC General Manager Game Development.

Authority Levels (Decisions and Recommendations expected)

- Authorised to issue purchase orders in accordance within approved budgets of the DFDC.
- Authorities as outlined within the DFDC Constitution.

WAFC Values.

- Consistently demonstrates and is a model for the **WAFC Values**

Respect

We respect people by recognizing and accepting their input, honest communication, achievements, efforts and all contributions aimed at delivering the most positive, constructive outcomes for football.

Passion

We are proud to be involved in the football industry, passionately believing it positively contributes to our community.

Professionalism

We value hard work and innovative thinking aimed at achieving quality outcomes for the game and for the public.

Team

We value working together as a cohesive, inclusive team that supports each other in accomplishing our goals.

Leadership

We exhibit consistent and appropriate behaviours that inspire us to be our best.

Competencies (Skills, Knowledge, Experience) required for this position:

- Integrity, Not act in own interest or interest of any particular person or group
- Respected by stakeholders and other members of the DFDC Council of Chairs
- Respected by the general community
- Understand the importance of confidentiality
- Bring “something to the table” by way of experience, strategic thinking, knowledge and professional involvement
- Uphold the DFDC Council of Chairs' values and lead by example
- Abide by both WAFC & DFDC Council of Chairs decisions and policy
- Understand corporate governance principles
- Respect other DFDC Chairmen and their views and not cause divisions or factions

- Ability to mix with and generally represent the DFDC Council of Chairs appropriately in the community
- Ability to take a responsible long term view of the interests of football generally
- Strong interest and involvement in football
- STRATEGY - To have a strategic approach to current and future issues and exercise independent judgement
- MONITORING - Effectively review and challenge the performance of both district and WAFC management
- Know and understand the operations and activities of the DFDC & the Council of Chairs
- Know and understand how various courses of action will impact upon the DFDC Council of Chairs
- Seek professional advice where appropriate (consultant)
- Regular questioning of the executive management about the state of the business
- Active participation at DFDC Council of Chairs meetings and Sub-Committee or Sub- Delegate meetings
- Accessible to the football community, by way of attendance at meetings, matches and functions
- Act in good faith in the interests of the DFDC Council of Chairs & the WAFC
- Exercise powers as a DFDC Chairman for the purposes for which they were conferred and not for any ancillary or improper purpose
- Notify other DFDC Chairmen and WAFC of a material personal interest if and when a conflict arises
- Maintain proper records
- Not make decisions which render the DFDC Council of Chairs irrelevant or enter into transactions when the DFDC Chairman know the DFDC Council of Chairs is or will become irrelevant.
- A sound understanding of WA Football structure and system.
- An understanding of Volunteer environments within WA Football.

District & Regional 7 Game Development Objectives

Community Foundation

To develop and support appropriate pathways for all segments from AFL Auskick to Open age that maximize participation.

1 Participation

To support leagues, clubs & schools to motivate volunteers, umpires, coaches, teachers & trainers for all levels of football - promote quality environments.

2 Community
Development

To promote community engagement, education, leadership and employment initiatives, particularly in Indigenous and multicultural communities.

3 Community
Engagement

To build relationships with the community to develop fans of the game, the AFL/ WAFL competition and the AFL / WAFL Clubs.

4 Fans

Best Talent

To build a participation mass that supports the WAFL to develop the talent pathway and enhance 2nd Tier competitions to identify and develop talented players as well as provide a career path for umpires, administrators and coaches.

5 Talent & 2nd Tier

Great Infrastructure

To collaborate on facility development for the community football network of leagues, clubs and schools.

6 Facilities

To attract, develop and retain quality staff and develop a high performance culture in line with our values.

7 People & Culture