

# CIRCULAR



**Subject:** ROUND 1, 2018 SEASON

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**Audience:** Club Presidents, WAAFL Board Members, Club Coaches, Team Managers, Football Managers

**Summary:**

Round 1 for all grades commence this Saturday, 7 April 2018.

Refer to the WAAFL website or WAAFL APP for fixtures, times and grounds.

**Action:**

Forward this circular to all coaches, team managers and other team officials of your club.

## 1. MATCH DAY 'PAPERWORK' – ONLINE - DOWNLOAD WAAFL APP

- **Clubs to download the WAAFL APP onto their club iPad.**
- Match day paperwork must be submitted online by the umpire via the WAAFL APP. The WAAFL APP can be downloaded for free from the Apple iTunes store or GooglePlay. (search WAAFL)
- The APP provides an improved user interface to submit final scores, votes, yellow cards, reports and game environment issues.
- We encourage players to download the APP to access fixtures, player registrations, ground locations and scores.
- We strongly encourage teams to utilise the 'Live Score' function of the WAAFL APP via SportsTG during each match to promote match scores as they happen to club supporters unable to be at the match.
- Goal cards were sent to clubs with the football delivery on Tuesday.

## 2. MATCH DAY PAPERWORK PROCESS

### Before the match:

- Only registered players may be selected on the team sheet. If you cannot select the player, he is not registered and cannot play.
- The coach and runners names can no longer be typed onto the team sheet. They must register, then can be selected. For round 1 only, the names can be handwritten onto the team sheet.
- Team managers must provide a team sheet to the umpires and another to the opposition.

### After the match:

- The home team is to provide the umpire with a device to submit the results.
- Umpires are to complete match day paperwork using their personal login.
- For qualifying round matches, the home team shall be responsible for ensuring umpires have submitted the correct scores via the WAAFL APP by no later than 6pm Saturday of the match. Failure to do so will incur a fine. The WAAFL will verify and post final scores on SportsTG and publish in the Sunday Times and to update ladders the Monday following the match.
- The umpire via the WAAFL APP will take a picture of both the home and away team sheets which are automatically sent electronically to the WAAFL. Each club is to retain its respective original team sheets for its record or if requested by the WAAFL for the season.

- Each Team Manager has until **12 noon Monday** following the match to finalise his team sheet via SportsTG.
- The home club is to retain one goal card from the match should there be a dispute with the final score.

### 3. JLT - MATCH DAY CHECKLIST – APP

- **Clubs to download the AFL Match Day APP** (search AFL Match Day).
- Clubs must complete the APP checklist before the first game on the ground for that day. This information is stored electronically by JLT.

### 4. ONLINE PLAYER REGISTRATIONS

- All players (new, transferring, renewing, existing) must register online on SportsTG (FoxSports Pulse) each season. Links to registration pages can be found on the WAAFL website or WAAFL APP.
- It is a requirement the individual player registers. It is illegal for another person or a club representative to register on the player's behalf.
- A player must be registered by the WAAFL to play in any match sanctioned by the WAAFL.
- To be registered, a person shall:-
  - a) register online using SportsTG; or
  - b) use a Type 2 Local Interchange Permit (WAFL, FIFO, Masters, WAWFL & Juniors only).
- If the registration is subject to a Player Transfer, the player will not be deemed registered until the transfer is approved and the player has registered.

### 5. ESCORT OF UMPIRES

- The club runner from both teams shall escort the umpires from the playing surface to the change rooms at half time and at the conclusion of the match. Failure to do so will incur a fine.
- The runner's role is to ensure umpire safety and welfare, and not engage physically or verbally with an umpire.
- If the team does not have a runner, a club official or the captain may escort the umpires. Please make the umpires aware of this.

### 6. UMPIRES

- Where WAAFL appointed umpires are provided, the home club is responsible for paying all umpires on match day in accordance with the rates in Circular 19, 2017-18.
- The home side is responsible for supplying drinks for the umpires at all breaks.
- It is recommended that each home club appoints an official to be the umpire liaison to assist umpires on match day.
- Clubs **must** take the umpire pays to the changerooms after the games. Umpires should not have to collect pays from the "Bar" area.

### 7. COACHES

It is a requirement of the WAAFL that all coaches hold a Level 1-Senior coaching accreditation as a minimum. If the appointed coach is not currently accredited, an accredited assistant must be appointed to sit on the bench during the match. Both names must be written on the team sheet.

Unaccredited coaches incur the same penalty as an unregistered player.