# Club Name

your logo here

### Position Description Form

| **Job Title** | **Coach Coordinator** | | |
| --- | --- | --- | --- |
| **Accountability** | Football manager  Club Executive Committee | | **Hours\_\_\_\_\_\_\_\_ / week – month - season** |
| General Description - Objectives | | | |
| * To coordinate, educate and evaluate all coaches at training and on match days | | | |
| Responsibilities | | | |
| * Assist with the development of all coaches * Oversee training drills and skills * Check coaches accreditation * Offer assistance for training skills and drills * Arrange BBQ’s, education nights etc for coaches and team ages groups as required * Recommend new equipment where required * Assist advocates * Liaise with all coaches, providing regular feedback on training and match days | | | |
| Qualifications - Accreditations | | | |
| **Essential**   * Level 2 Coaching Accreditation * Current Working with Children Card | | **Desirable**   * First Aid Certificate | |
| Relationships | | | |
| * Reports to Football Manager or designated person on club committee * Liaises with all club coaches * District/Regional Coaching Coordinator | | | |
| Reporting | | | |
| * Reports on coaches as requested and required throughout the season | | | |